

Dedicated emergency management professional, passionate about public service, with a demonstrated history of engaging teams and diverse stakeholders to deliver high impact results that align with community priorities and exceed common expectations.

EDUCATION

Naval Postgraduate School, Center for Homeland Security & Defense Security Studies, MA	2018
Clackamas Community College Emergency Management, AA	2012
University of Oregon English, BA	1992

WORK EXPERIENCE

Emergency Manager, Clatsop County, OR (2015-Present)

- Develop, prepare and manage annual base budget of \$450,000 and secured cumulative grant funding in excess of \$1,000,000.
- Recommend, develop, implement and communicate program rules and policies related to emergency management issues in coordination with stakeholders from multiple levels of government.
- Provide administrative support, meeting facilitation, planning expertise and policy analysis to five public committee/boards comprising citizens, agency officials and department managers.
- Develop short- and long-range goals to increase program capacity and community resilience.
- Recommend, develop, and collaborate with (5) cities to develop countywide state/federal grant applications; coordinate cities and (10) special districts to develop Multi-Jurisdictional Natural Hazards Mitigation Plan.
- Supervise and train agency staffs, county personnel, and volunteers to support emergency operations center activations and exercises; hire, manage, provide daily oversight, and performance feedback to 1-3 county employees.
- Maintain inclusion and equity focus by cultivating and maintaining relationships with community benefit organizations to support projects such as Cascadia Presentations, outreach materials, multilingual mass notification services, website development, and pandemic response.
- Serve as system administrator for the County's mass notification system.

Emergency Coordinator, Clatsop County (2011-2015)

- Researched, recommended, developed, and implemented program rules and policies related to new and existing emergency management programs, facilities and systems.
- Served as County project manager for \$750,000 Emergency Operations Center construction in partnership with the Oregon Military Department.
- Support local volunteer groups (CERT, AuxComm & Red Cross) with grant management, meeting facilitation, training coordination, annual reports, and planning.
- Serve as system administrator for the County's mass notification system.

Clerk of the Board/County Manager Support, Clatsop County (2009-2011)

- Prepared/maintained the BCC's permanent record, coordinated meetings/activities, and served as primary point of contact for part-time volunteer members.
- Developed policies and procedures, communicated with County staff, coordinated activities, and oversaw projects on behalf of the County Manager.

911 Dispatcher, City of Seaside (2007-2009)

- Listen and communicate effectively in response to emergency and non-emergency calls.

- Analyze and interpret situations to determine resolution by providing information or dispatch emergency responders.
- Maintained dog license database for the City.
- Monitored holding cells to ensure inmate safety.

TRAINING & EXERCISE

Training

- IS-001 *Emergency Program Manager, An Orientation to the Position* (10 hours) | 2012
- IS-003 *Radiological Emergency Management* (10 hours) | 2012
- IS-005 *Introduction to Hazardous Materials* (10 hours) | 2012
- IS-007 *A Citizen's Guide to Disaster Assistance* (10 hours) | 2012
- IS-008 *Building for the Earthquakes of Tomorrow* (10 hours) | 2012
- IS-010 *Animals in Disasters: Awareness and Preparedness* (4 hours) | 2012
- IS-011 *Animals in Disasters: Community Planning* (4 hours) | 2012
- IS-015 *Special Events Contingency Planning for Public Safety Agencies* (4 hours) | 2012
- IS-020 *Diversity Awareness* (1 hour) | 2014
- IS-022 *Are You Ready? An in-depth guide to Citizen Preparedness* (10 hours) | 2012
- IS-027 *Orientation to FEMA Logistics* (4 hours) | 2021
- IS-042 *Social Media in Emergency Management* (3 hours) | 2013
- IS-075 *Military Resources in Emergency Management* (2 hours) | 2021
- IS-100 *Introduction to the Incident Command System* (3 hours) | 2008
- IS-101 *Preparing for Federal Disaster Operations: FEMA* (1 hour) | 2013
- IS-111 *Livestock in Disasters* (4 hours) | 2013
- EM-111 *Community Emergency Response Team (CERT) Basic Academy* (24 hours) | 2013
- IS-120 *Introduction to Exercises* (5 hours) | 2012
- IS-130 *How to be an Exercise Evaluator* (3 hours) | 2021
- AWR-136 *Essentials of Cybersecurity* (4 hours) | 2013
- IS-139 *Exercise Design* (15 hours) | 2011
- G-141 *Instructional Presentation & Evaluation Skills* (24 hours) | 2022
- IS-144 *TERT Basic Course* (3 hours) | 2021
- K-146 *Homeland Security Exercise & Evaluation Program* (16 hours) | 2021
- IS-156 *Building Design for Homeland Security for Continuity of Operations* (8 hours) | 2023
- AWR-160 *Chemical, Biological, Radiological, Nuclear & Explosives Awareness* (24 hours) | 2011
- L-191 *EOC-IMT Interface* (32 hours) | 2013
- IS-200 *ICS for Single Resources and Initial Action Incidents* (3 hours) | 2009
- IS-208 *State Disaster Management* (10 hours) | 2013
- IS-230 *Fundamentals of Emergency Management* (10 hours) | 2011
- IS-235 *Emergency Planning* (10 hours) | 2011

IS-240 *Leadership & Influence* (9 hours) | 2011
IS-241 *Decision Making and Problem-Solving* (3 hours) | 2011
IS-242 *Effective Communications* (8 hours) | 2011
IS-244 *Developing & Managing Volunteers* (10 hours) | 2011
IS-247 *Integrated Public Alert & Warning System (IPAWS)* (2 hours) | 2011
IS-253 *Coordinating Environmental & Historic Preservation Compliance* (10 hours) | 2012
IS-271 *Anticipating Hazardous Weather and Community Risk* (9 hours) | 2013
IS-279 *Retrofitting Flood Prone Residential Structures* (10 hours) | 2013
G-288 *Local Volunteer & Donation Management* (8 hours) | 2017
IS-288 *Role of Voluntary Agencies in Emergency Management* (10 hours) | 2013
IS-289 *Voluntary Agency Liaison Overview* (3 hours) | 2021
ICS-300 *Intermediate ICS for Expanding Incidents* (16 hours) | 2022
IS-301 *Radiological Emergency Response* (10 hours) | 2013
O-305 *Type III Incident Management Team Training* (32 hours) | 2022
MGT-312 *Senior Officials Workshop* (6 hours) | 2013, 2018, 2022
IS-315 *CERT and the Incident Command System* (2 hours) | 2021
IS-318 *Mitigation Planning for Local and Tribal Communities* (12 hours) | 2013
MGT-318 *Public Information in All-Hazards* (16 hours) | 2014
IS-320 *Wildfire Mitigation Basics for Mitigation Staff* (1 hour) | 2021
IS-326 *Community Tsunami Preparedness* (6 hours) | 2023
IS-328 *Plan Review for Local Mitigation Plans* (3 hours) | 2013
IS-331 *Introduction to Radiological Emergency Preparedness Exercise Evaluation* (10 hours) | 2013
IS-340 *Hazardous Materials Prevention* (10 hours) | 2012
IS-346 *Hazardous Materials for Medical Personnel* (10 hours) | 2013
MGT-346 *Incident Command System (ICS) Forms Review* (4 hours) | 2016
G-358 *Evacuation and Re-Entry Planning Train-the-Trainer* (8 hours) | 2014
IS-362 *Multi-hazard Emergency Planning for Schools* (3 hours) | 2013
IS-366 *Planning for the Needs of Children in Disasters* (6 hours) | 2016
EM-386 *Mass Fatalities Incident Response* (16 hours) | 2012
IS-386 *Introduction to Residential Coastal Construction* (14 hours) | 2013
IS-393 *Introduction to Hazard Mitigation* (10 hours) | 2012
IS-394 *Protecting Your Home or Small Business from Disaster* (4 hours) | 2012
ICS-400 *Advanced ICS for Command & General Staff* (24 hours) | 2022
IS-405 *Mass Care/Emergency Assistance Overview* (1 hour) | 2021
K-449 *ICS Curricula Train-the-Trainer* (40 hours) | 2022
IS-505 *Religious and Cultural Literacy and Competency to Disaster* (4 hours) | 2021
IS-520 *Intro to Continuity of Operations Planning for Pandemic Influenzas* (1 hour) | 2023

IS-545 Reconstitution Planning Course (5 hours) | 2023
IS-546 Continuity of Operations (COOP) Awareness Course (1 hour) | 2019
IS-547 Intro to Continuity of Operations (2 hours) | 2019
IS-551 Devolution Planning (2 hours) | 2023
IS-634 Intro to FEMA's Public Assistance Program (4 hours) | 2012
IS-650 Building Partnerships with Tribal Governments (10 hours) | 2013
IS-660 Intro to Public-Private Partnerships (2 hours) | 2019
IS-662 Improving Preparedness and Resilience through Public-Private Partnerships (2 hours) | 2019
IS-700 National Incident Management System (NIMS) a, an Introduction (3 hours) | 2008
IS-701 NIMS Multi-Agency Coordination System (MACS) (5 hours) | 2011
IS-702 NIMS Public Information Systems (3 hours) | 2011
IS-703 NIMS Resource Management (3 hours) | 2011
IS-704 NIMS Communications & Information Management (2 hours) | 2011
IS-775 EOC Management & Operations (4 hours) | 2012
IS-800 National Response Framework, An Introduction (3 hours) | 2009
Q-890 Intro to Emergency Response to Terrorism (6 hours) | 2012
IS-922 Applications of GIS for Emergency Management (3 hours) | 2021
L-948 Situational Awareness & Common Operating Picture (32 hours) | 2014
L-962 Planning Section Chief All-Hazard Position Training (28 hours) | 2014
IS-1300 Intro to Continuity of Operations (1 hour) | 2020
K-1300 Introduction to Continuity of Operations Planning (14 hours) | 2023
IS-2000 National Preparedness Goal and System Overview (2 hours) | 2020
IS-2002 Introduction to FEMA Operational Planning (4 hours) | 2020
IS-2200 Basic Emergency Operations Center Functions (4 hours) | 2020
IS-2700 National Mitigation framework, An Introduction (3 hours) | 2020
IS-2905 Coordinating Health & Social Services Recovery (3 hours) | 2020

Crucial Conversations for Mastering Dialogue, Clatsop Community College (24 hours) | 2016

Resilience in Public Service, City of Eugene (8 hours) | 2014

Giving and Receiving Feedback: Building Trust, Teamwork & Accountability, Workplace Solutions | 2013

ATC-20 Post-Earthquake Rapid Assessment & Safety Evaluation of Buildings, FEMA (8 hours) | 2012

Coastal Flood Risk Reduction, National Disaster Preparedness Training Center (8 hours) | 2011

Social Media for Natural Disaster Response & Recovery, NDPTC (8 hours) | 2011

Communicating Service Excellence, Progressions Inc. | 2010

Telecommunications Specialist Coursework (911 Dispatcher), DPSST (120 hours) | 2008

Exercise Delivery

Exercise Design, Coordination & SimCell, Clatsop County RADIOEX | 2023

- Designed and publicly advertised a communications exercise to include AuxComm, private club members, and (13) citizen radio operators with no prior EOC interface.

- Utilized Everbridge to communicate exercise information and injects.

Exercise Design & Facilitator, Wildfire Evacuation Tabletop Exercise | 2022

- *Drafted Wildfire Evacuation plan with Fire & Law Enforcement then conducted exercise according to HSEEP guidelines to include 40 community partners in a virtual setting.*

Exercise Design/EOC Director, Cascadia Rising Functional Exercise | 2021

- Drafted EOC exercise documents and conducted a process consistent with HSEEP principles
- Developed and delivered (4) EOC training modules to (90) exercise participants prior to the final exercise
- Modified EOC forms based on lessons learned from prior exercises/events

Exercise & Planning Coordinator, LEPC HazMat Tabletop Exercise | 2020

- Convened LEPC members to identify priorities/projects, sought federal grant funding, hired contractors, managed grant, coordinated effort resulting in countywide all-hazards training for facilities/agencies, purchased exercise equipment, and updated HazMat Response Plan.

Exercise Director/Event Coordinator, USN Third Fleet, Landing Cushion Aircraft (LCAC) demonstration | 2019

- Conducted a 6-month planning cycle with state/federal military partners to test capability around delivery of public works equipment to local government following a catastrophic event.
- Planned and executed VIP briefing event morning of the event to include 160 guests.
- Coordinated full-scale exercise on the beach to include local/state/regional partners, volunteers, media, and the general public.

Evaluator & Planning Team, USCG Active Shooter Functional Exercise | 2017

- Provided leadup support related to exercise design and subject matter expertise regarding local government and mass notification, then served as evaluator by observing exercise play to determine if exercise objectives were achieved and tasks performed properly.

Exercise Design/EOC Director, Cascadia Rising Functional Exercise | 2016

- In addition to exercising EOC capability with OEM and local partners, uniquely integrated military participation by federal/state teams within local communities to demonstrate capabilities publicly, e.g. landing a helicopter in a middle school field at the end of the day and para-jumpers practicing on a beach in a rural part of the county.

Exercise & Planning Coordinator, LEPC HazMat Functional Exercise | 2015

- Convened LEPC members to identify priorities/projects, sought federal grant funding, hired contractors, managed grant, coordinated effort resulting in a field exercise with an EHS facility and an updated HazMat Response Plan to address Tier 2 EHS facilities in the county.
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Exercise & Planning Coordinator, Mass Fatality Tabletop Exercise | 2014

- Included all relevant stakeholders from local/state government to discuss processes for events that overwhelm the capacity of local government to respond.

Exercise & Planning Coordinator, LEPC HazMat Functional Exercise: Operation Washup | 2015

- Convened community stakeholders to conduct functional exercise around hazardous debris washing ashore.

EOC ACTIVATIONS

Damage Assessment Leader, Lookout & Bedrock Fires, Lane County | 2023 Supported by key Lane County staff, implemented/trained damage assessment software and developed car kits for field teams gathering information and data.

EOC Director & Event Planner, Hood to Coast Relay, Clatsop County | August 2012 – 2023 *Annually support amateur radio operators with a chief role in the event providing communications capability in areas without cell service.*

Logistics Section Chief, Covid-19 Response, Clatsop County | 2020 – 2021 *Coordinated cooperator calls, stood up software systems to support PPE/vax distribution, and worked with local agencies to coordinate resources for the duration of the event with limited staffing resources.*

Call Center & Documentation Leader, Echo Mountain Fire, Lincoln County | 2020 *Oversaw call center operations and assisted with documentation 2 weeks post-fire.*

Recovery Planner, Umatilla Flooding, Umatilla County | 2019 *Drafted post-recovery plan and presented to BCC.*

Public Information & Warning, Garner Complex Fires, Josephine County | 2018 *Stood up call center and coordinated community evacuation notices via Everbridge.*

EOC Director/Planning Section Chief, Eagle Creek Fire, Hood River County | 2017 *Developed Incident Action Plan, conducted EOC and other community briefings, and coordinated daily cooperators call.*

SPECIAL PROJECTS & EVENTS

Get Ready Clatsop County | 2022-2023 *Developed a project work plan, event planning documents, and a planning team to coordinate a sustainable annual community preparedness event, which featured 40 vendor tables, outdoor demonstrations, food/beverages, and drew approximately 300 attendees in the first two years.*

Clatsop County 6-Weeks Ready Program | 2022-2023 *Created and launched a six-week preparedness campaign that begins during preparedness month and ends on the day of the Great Shakeout to help citizens get prepared for all hazards. The program breaks down the preparedness process into manageable chunks and is translated for Spanish speakers.*

Beach Landing Site Assessments | 2019-2020 *Led project to identify viable USN landing sites along the Oregon Coast in coordination with local government, the Third Fleet, DOGAMI, USCG, and Beach Group One.*

Community Resilience in Japan, Portland Best Practices Study Mission | 2017 *Represented coastal emergency management leadership during a trip to see first-hand the impact of the Great East Japan earthquake and tsunami on 3/11/2011 and how Japanese authorities have responded to reconstruct, revitalize local economies and prepare for future disasters in order to examine policies, programs and projects applicable to the Pacific Northwest.*

Teen CERT Program | 2013-2016 *Developed and led project to incorporate Teen CERT into high school curriculum across three county high schools ultimately providing training to over 300 students utilizing paid/unpaid volunteers and agency officials to support the effort.*

Race the Wave | 2014-2015 *Maintained primary local coordination responsibilities between FEMA, State OEM, the City of Cannon Beach, and a local non-profit to host a 5K/10K run and walk for two consecutive years to encourage awareness around evacuation and preparedness.*

Clatsop County EOC Construction | 2012-2013 *Assumed role as project manager of the County Emergency Operations Center and Radio Tower construction and managed both projects from groundbreaking to final permit coordinating with Oregon Military Department, Clatsop County, Department of Defense, and private sector partners: Designed EOC layout, managed multiple*

federal grants, stayed within project budget, reached completion within project deadlines, and hosted Oregon's Cascadia Playbook kickoff following ribbon-cutting.

INVITED TALKS & BRIEFINGS

“Cascadia Resilience in Healthcare: Getting ready at home and work for anything” Point of Care Testing Conference, Seaside, OR | October 2023 *Provides Cascadia snapshot to include history/impacts, reviews main elements of personal preparedness, touches on continuity of operations for healthcare workers, and concludes with a brief communications exercise.*

“Cascadia Resilience in Public Service: Getting ready at home and work for anything” Oregon Funeral Directors District Meeting, Pendleton, OR | November 2023 *Provides Cascadia snapshot to include history/impacts, reviews main elements of personal preparedness, introduces business continuity for funeral directors, and concludes with a brief communications exercise.*

“Cascadia Resilience in Public Service: Getting ready at home and work for anything” American Public Works Association Fall Short Session Conference, Redmond, OR | November 2023 *Provided Cascadia snapshot to include history/impacts, reviews main elements of personal preparedness, introduces business continuity concepts for public works workers, and concludes with a brief communications exercise.*

“Innovation & Disruption on the Oregon Coast: Leveraging Partnerships for Cascadia Resilience” OEMA Conference, Gleneden Beach, OR | October 2023 *Highlights partnerships and challenges through the lens of 3 key projects on the coast: Mass Care Contract, Auxiliary Communications, and work done with the Third Fleet to explore ship-to-shore deliveries after a catastrophic event.*

“Cascadia Resilience on the Oregon Coast: Projects, Programs & Policies” National Tsunami Hazard Mitigation Program Conference, Portland, OR | August 2023 *Briefed 50 NTHMP conference attendees regarding projects on the coast, policy implications around tsunami planning and messaging, and highlighted the challenges encountered along the way.*

“Bracing for the Big One” The Tactics Meeting Podcast | April 2023 *Discussed local emergency management and highlighted innovative mitigation/preparedness projects in Clatsop County related to Cascadia.*

“Innovation & Disruption on the Oregon Coast: Leveraging Partnerships for Cascadia Resilience” Cascadia Coastal Coalition Meeting, Florence, OR | February 2023 *Highlights partnerships and challenges through the lens of 3 key projects on the coast: Mass Care Contract, Auxiliary Communications, and work done with the Third Fleet to explore ship-to-shore deliveries after a catastrophic event.*

“Coastal Community Islanding, Regional Highway Connectivity, and Recovery after a Cascadia Subduction Zone Earthquake and Tsunami” State of the Coast Conference, Newport, OR | October 2022 *Participant in moderated 6-person panel discussing CSZ impacts on the coast.*

“Emergency Planning for Clatsop Community College” CCC Leadership Retreat | February 2021 *Reviewed the role of emergency management and explained the Incident Command System and National Incident Management System within the context of higher education institutions, including their interface with local government.*

“2021 Tsunami Legislation: Building Resilience on the Oregon Coast” Clatsop County Board of Commissioners | December 2020 *Briefed local officials on upcoming legislation regarding changes to the tsunami planning and shared presentation with other counties for regional delivery.*

“Covid-19 Preparedness: Business Continuity Planning Tool” Clatsop County Cooperators | March 2020
Overview of continuity of operations planning and assessment for those impacted by Covid-19.

“Advancing Civilian-Military Partnership & Planning Efforts for the Oregon Coast” Senior Leaders Seminar, Camp Withycombe | January 2020 *Briefed state and federal military officials regarding partnership and projects on the coast.*

“Mass Care Planning & Military Partnerships” Oregon Prepared Conference, Sunriver, OR | March 2019
Highlighted local government partnerships with state/federal military partners to advance efforts around mass care following a catastrophic earthquake and tsunami.

“Public Health & Emergency Management Partnership for PHEP Delivery” Oregon Prepared Conference, Sunriver, OR | March 2019 *Highlighted successful, innovative efforts in Clatsop County to administer the Public Health Emergency Preparedness program through the county’s Emergency Management division.*

“Emergency Preparedness in Clatsop County: Rural/coastal perspective of Emergency Management”
National Resources Conservation Service (USDA) Conference | June 2018 *Characterized local emergency management and talked about what is unique to rural communities on the coast.*

“Preparing for the Big One: Tsunami Preparedness and Community Resiliency” Portland State University Executive Seminar Program | February 2018 *Characterized local emergency management and talked about what is unique to rural communities on the coast regarding challenges around tsunami/earthquake events.*

The Great Japan Earthquake & Tsunami: Lessons Learned” Oregon Emergency Management Association Conference | September 2017 *Co-presented with EM colleague regarding the experience and lessons learned during our trip to Japan.*

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“The Great Japan Earthquake & Tsunami: Lessons Learned” Oregon Emergency Management Association Conference | September 2017 *Co-presented with EM colleague regarding the experience and lessons learned during our trip to Japan.*

“An Emergency Operations Center: Facility Design” OEMA Conference | 2015 *Presented general EOC guidance, project highlights and lessons learned of Clatsop County Emergency Operations Center construction.*

“Emergency Alerting Systems” Local agency officials in Clatsop County | 2014 *Educates audience regarding local and federal alerting systems, making important distinctions between the two.*

“Cascadia: Prepare Together” | 2014 - Present *Historically, this is my standard Cascadia presentation, sometimes modified to fit the audience, delivered routinely to a variety of community groups and stakeholders since 2016.*

LICENSES & CERTIFICATIONS

Technician Level Amateur Radio License (2016 – Present)

FEMA ICS Curricula Instructor (2016 – Present)

Oregon Certified Emergency Management Specialist (2014 – Present)

Certified Emergency Manager, IAEM (2022 – Present)

Continuity Practitioner, FEMA (anticipated completion March 2024)

Telecommunications Specialist, DPSST (2008-2009)

AWARDS & SCHOLARSHIPS

Masters Program Scholarship Recipient, Naval Postgraduate School Center for Homeland Security & Defense | 2015 *Selected to comprise a 32-person masters degree cohort from 700 applicants, completed a thesis that benefitted my organization, completed the program estimated value \$90,000.*

OEMA Member Coordination Award, OEMA Conference | 2012 *Received for completing a state radio project involving installation of a microwave system in Clatsop County to provide redundant communication capability to Salem. The project had stalled, and I wrapped it up by coordinating with vendors and securing an MOU with stakeholders/users. At the time, the project was not part of my job description, and I had no experience in radio communications at this level, so the award was intended to highlight my ability to learn quickly while navigating through a relatively complex environment.*

GRANTS

Hazardous Materials Emergency Preparedness Grant (HMEP) \$75,932

- Building a Functional LEPC (2012-13) \$15,060
- LEPC Training & Exercise Program (2013-14) \$13,600
- HazMat Transportation Accident Full-Scale Exercise (2014-15) \$20,000
- LEPC Courses & Planning (2015-16) \$7,272
- Response Plan Update (2019-20) \$20,000

State Homeland Security Grant (SHSP) \$279,260

- EOC Equipment & Exercise (2012) \$10,290
- Public Health Regional Water & Sanitation Exercise (2012) \$20,770
- Astoria Public Works Repeater (2013) \$9,000
- ATC-20 Course (2013) \$3,920
- Hamlet Encoder System (2013) \$1,200
- FLIR Cameras for Cannon Beach (2014) \$17,500
- Shelter & Assembly Area Assessment (2016) \$30,000
- Tsunami Sign Assessment (2017) \$30,000
- EOC Credentialing System (2018) \$26,580
- Gearhart-Warrenton EOP Update (2018) \$30,000
- Warrenton Tsunami Warning Sirens (2018) \$30,000
- Clatsop County Communications Plan (2019) \$30,000
- Clatsop County Fuel Plan (2020) \$40,000
- Onion Peak Radio Site Power (2021) \$31,000
- Onion Peak Radio Shelter (2022) \$9,939

- Auxiliary Communications Trailer (2023) \$36,000

Emergency Management Performance Grant (EMPG) \$945,099

- FY11-12 \$183,913 (EOC Construction Grant)
- FY13-14 \$76,689
- FY14-15 \$90,412
- FY15-16 \$75,733
- FY16-17 \$72,252
- FY17-18 \$74,742
- FY18-19 \$73,020
- FY19-20 \$73,346
- FY20-21 \$73,497
- FY21-22 \$78,882
- FY22-23 \$72,613

National Tsunami Hazard Mitigation Program Grant (NTHMP) \$54,338

- Tsunami Wayfinding (2013) \$9,689
- You Are Here Sign Project - Phase 1 (2014) \$10,000
- You Are Here Sign Project - Phase 2 (2015) \$10,360
- Tsunami Evacuation Sign Completion Project (2019) \$24,289

Public Health Emergency Preparedness Grant (PHEP) \$225,622

- 2017-18 (\$73,801)
- 2018-19 (\$75,272)
- 2019-20 (\$76,549)

State Preparedness Incident Response Equipment Grant (SPIRE)

- High-Axle Vehicle (SPIRE I)
- Water Trailer (SPIRE I)
- Fuel Trailer (SPIRE II)
- Portable Lighting (SPIRE II)
- Portable Power Generator (SPIRE II)
- Bollards (SPIRE II)

PUBLICATIONS & PLANS

Publications

“Single-Family Home Retrofit in Oregon: Improving Access, Consistency, Implementation” OSSPAC | 2021
Role: Contributor, Commission work group member, and editor.

“Tsunami Resilience on the Oregon Coast”, OSSPAC | 2021
Role: Contributor, Commission work group member, and editor.

“Mass Care and Displacement after a Cascadia Subduction Zone Earthquake”, OSSPAC | 2018
Role: Contributor, Commission work group member, and editor.

“CEI Hub Mitigation Strategies: Increasing Fuel Resilience to Survive Cascadia”, OSSPAC | 2018

Role: Contributor, Commission work group member, and editor.

“Encouraging Homeowner Resilience through Earthquake Insurance and Seismic Retrofit” OSSPAC | 2018

Role: Contributor, Commission work group member, and editor.

“Just-in-Time Training Considerations for Rural EOCs”, Homeland Security Affairs Journal | 2018

Role: Author

Emergency Management Planning

Clatsop County Evacuation Plan | Role: Planning Lead & Coordinator (2022)

Clatsop County Natural Hazards Mitigation Plan | Role: Planning Lead & Coordinator (2015 & 2021)

Clatsop County Emergency Operations Plan | Role: Principal Planner & Coordinator (2018 & 2023)

Clatsop County Mass Care Assessment Plan | Role: Custodian & Coordinator (2019)

Umatilla Post-Recovery Plan | Principal Planner & Coordinator (2019)

COMMITTEES, ADVISORY PANELS & LEADERSHIP

High Performance Leadership Academy, National Association of Counties | 2021

the Cascadia CoPes Hub Advisory Committee | 2020 – Present

Emergency Food and Shelter Program Committee | 2020 – Present *Serve as FEMA representative for local food/shelter program grant.*

Oregon Seismic Safety Policy Advisory Committee (OSSPAC) | 2018 – Present *Serving as Local Government Stakeholder serving as Vice-Chair (2019-2021) and Chair (2021-Present)*

Ambulance Service Area Advisory (ASAA) Committee | 2015-2023 *Performing role of ASAA administrator, supported committee and franchise agreement by updating ASAA Plan and convening regular quarterly meetings.*

Local Emergency Planning Committee | 2015 – Present *Served in a variety of roles to include Chair (2015-2019) and Information Officer (2019-Present), secured grants, hired contractors, and updated the hazmat plan for EHS facilities.*

PROFESSIONAL AFFILIATIONS/MEMBERSHIPS

International Association of Emergency Managers (IAEM) | 2018 – Present

Oregon Emergency Management Association (OEMA) | 2012 – Present

CONTRIBUTION TO PROFESSION

Student Mentor, Emergency Management Degree Internship, Sarasota State University | 2023 *Created syllabus and provided comprehensive on-the-job training opportunity for an Emergency Management student during their final term.*

Subject Matter Expert/Contributor, EOC Toolkit Development Work Group, FEMA Headquarters | 2018 *Invited to FEMA headquarters to convene with EOC directors across the country and provide input for FEMA's EOC Toolkit resource.*

Planning Section Chief, OEMA Conference | 2019 Provided broad conference planning oversight in support of the Incident Commander, responsible for updating planning documents in real-time, and facilitating planning team meetings.

Peer Reviewer, Certification Applications, ORCEMS | 2016 - Present Periodically review state emergency management certification applications for completeness and award.

Volunteer Mentor, Teen CERT Program, Resource Assistance for Rural Communities (RARE) | 2014-2016 Secured Americorps volunteer assistance and provided guidance to (3) paid volunteers over 2 years in pursuit of launching Teen CERT in local high schools and updating the County Natural Hazards Mitigation Plan.

Student Mentor, Large Animals in Disasters Plan Development, Kappa High School Senior Project Program | 2014 Worked with high school senior to develop a countywide plan for large animals during a disaster as part of her senior project.

Field Training Officer, Seaside 911 | 2008-2009 Provided oversight and training for new 911 dispatchers.

KEY SKILLS

TECHNICAL SKILLS

Civic Plus - Website Management
Municode Meeting Software
Microsoft Suite (Word, Excel & Powerpoint)
BOLD Continuity Planning Software System
Opscenter - Incident Management System
Everbridge - Mass Notification System
Smartsheets Project Management Software
Basecamp Project Management Software
Zoom Meeting Software
County Budget Software

ORGANIZATIONAL SKILLS

Meeting Facilitation
Time Management
Budgeting
Grant Writing & Management
Project Management
Negotiation
Team Development
Employee Engagement

SOFT SKILLS

Problem-Solver
Empathetic
Super Funny
Critical Thinking
Team Player
Communication (Speaking & Listening)
Adaptable