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P R O F E S S I O N A L   E X P E R I E N C E

**3/2019 – Pres. Office of Applied Research, Office of Science and Public Health Practice (OSPHP), Office of Readiness and Response Centers for Disease Control and Prevention, Atlanta, Georgia**

**Director (present) | Acting Director (3/2019 – 5/2020) | GS-15, Research Scientist**

- Manages a team of senior scientists and fellows responsible for knowledge synthesis, research demonstration and translation projects, and dissemination
- Provides oversight to and guidance regarding OSPHP's Public Health Emergency Preparedness and Response (PHEPR) Applied Research Program and Small Business Innovation Research Awards
- Manages an annual budget of \$9.2m
- Leads the development of PHEPR science agenda with CDC and national subject matter expertise input
- Led development of a PHEPR science logic model
- Develops applied research and translation projects for the PHEPR Applied Research Program
- Serves as Technical Monitor or lead subject matter expert for multiple projects including
  - Developing the Public Health Emergency Preparedness and Response Community Resilience Evidence Base through Scoping and Systematic Reviews
  - [Natural Hazards Center Public Health Disaster Research Award Program](#)
  - Public Access Training Certificates: PHEPR Research and Practice in Strategic Focus Areas
  - [Brief History and Current State of Knowledge and Trust in Public Health EPR at the National, State and Local Level: A National Academies Workshop](#)
  - [The Public Health Infodemic and Trust in Public Health as a National Security Threat: A National Academies Workshop](#)
  - A study of CDC use of graduated response techniques
  - Assessing Disaster-related Mortality Reporting Capacity of U.S. States and Territories and Evaluating Available Training Resources to Enhance Mortality Surveillance During Disasters
- Enhanced and established new policies and procedures for office functioning
- Develops collaborative relationships and leverage expertise and contacts
- Coordinates collaborative efforts with other agency divisions and external partners
- Prepares manuscripts, impact statements, decision memos, briefing materials, presentations, and other documents
- Peer reviewer for center honors awards
- Supports development of CPRs health equity goals and diversity, equity and inclusion workforce data analysis and visualization
- Participates in CPR strategic planning, including development of key focus areas for PHEPR science
- Member: CDC's Evidence, Evaluation, and Performance Monitoring Workgroup
- Member: CDC's ORR DEIAB Workgroup
- Chair Professional Development Subcommittee, Behavioral and Social Science Workgroup (2019)

**5/2017 – 5/2020 Synthesis, Translation, and Applied Research Team, Division of Diabetes Translation, NCCDPHP, Centers for Disease Control and Prevention, Atlanta, Georgia. Senior Scientist | Team Lead (Acting) 6/2017 – 6/2018 | GS-14, Behavioral Scientist**

- Provided conceptual and supervisory oversight to team of 13 scientists and research fellows responsible for conducting systematic reviews, knowledge synthesis, research demonstration projects (implementation science), translation of knowledge to action, and dissemination through peer reviewed journals and agency channels. Tasks include workforce development (skills and competence development), process improvement, conflict resolution, and team coordination
- Project lead for behavioral economics-driven intervention development and testing project designed to increase enrollment in the National Diabetes Prevention Program
- Task lead for multiple community-led projects designed to develop and evaluate the effectiveness of interventions to increase enrollment in the National Diabetes Prevention Program
- Coordinating projects investigating telehealth, electronic health record, and incentives solutions to facilitating type 2 diabetes prevention and management
- Co-lead the conceptualization of an operations center for the National Diabetes Prevention Program
- Lead the development of the team's scientific agenda to ensure alignment with division strategic plan
- Develop and manage innovative applied research projects for funding through contracts and cooperative agreements
- Develop collaborative relationships and leverage expertise and contacts
- Mentor junior team members and ORISE fellows
- Actively support organizational policies and practices designed to enhance diversity in the organization
- Conceptualize, lead and co-author manuscripts
- Participate in clearance chain for conceptual and scientific manuscripts
- Used innovative and standard techniques to improve performance and maintain efficient operations
- Participated in the development and review of an HL7 ballot to establish electronic health record standards to facilitate bi-directional e-referrals between community-based providers and healthcare practitioners and systems
- Participated in development of division strategic plan
- Developed contract level budgets and independent cost estimates
- Provided customer service to internal and external customers

**5/2010 – 5/2017 Division of Community Health (DCH), NCCDPHP, Centers for Disease Control and Prevention, Atlanta, Georgia.**

**Subject Matter Expert (12/2014 – 5/2017) | Research, Surveillance, and Epidemiology Branch Evaluation Team Lead (Acting Supervisory Team Lead, Subject Matter Expert – 7/2012 – 12/2014) | Evaluation Team Lead (Acting) | Evaluation Team Lead (Detail), Communities Putting Prevention to Work Program 5/2010 – 7/2012 | GS-14, Behavioral Scientist**

- Provided conceptual and financial oversight to four national evaluations with significant local evaluation components (Communities Putting Prevention to Work Program, Community Transformations Grants, REACH, and REACH Demonstration). Responsibilities include
  - CDC FTE supervision and coordination, including workforce development (skills and competence development), process improvement, conflict resolution, and team coordination
  - CDC subject matter expert coordination
  - Contracting Officer Representative for 8 contracts valued at \$1.5m to \$60.4m
  - Directing the work of 27 contract teams supported by more than 300 contract staff
- Technical Monitor for three cooperative agreements including
  - National Center for Environmental Health: Research study of the health impact of multi-unit house strategies on residents
  - REACH Demonstration Project
  - Defining Healthy Communities and Building a Health Policy Database

- Developed a comprehensive science agenda and quantitative and qualitative studies to support the agenda, including consideration of social determinants of health. Focused on methods to examine the effectiveness of public health policy, systems and environmental health on individual and community-level health behavior and disease outcomes.
- Coordinated collaborative efforts with other Chronic Disease divisions and external partners such as the Robert Wood Johnson Foundation
- Provided customer service to internal and/or external customers
- Supervised up to five CDC FTEs, three staffing contractors, and interns and special assistants (as needed)
- Actively supported organizational policies and practices designed to enhance diversity in the organization
- Used consensus management principals
- Participated in development of division strategic plan
- Developed MASO package language for research, surveillance and evaluation branch and its supporting teams
- Developed, applied and analyzed performance measures to promote program improvement
- Developed collaborative relationships and leveraged expertise and contacts
- Mentored junior team members and ORISE fellows
- Used innovative and standard techniques to improve performance and maintain efficient operations
- Manuscript preparation, report writing, creation of impact statements, decision memos, briefing materials, presentations for internal and external partners and agency leads
- Member of the DCH Transition and Monitoring Team
- Presented to high-level partners such as Trust for America's Health and the Robert Wood Johnson Foundation
- Provided conceptual and financial oversight to large scale research study of the effectiveness of smoke-free multi-unit housing policies on housing residents.
- Member of team award for the CDC/ATSDR Honor Award for Excellence in Information Technology (2013) for the Chronic Disease Management Information System (CDMIS) Workgroup
- Developed contract level budgets and independent cost estimates and collaborated on development of branch-level budget.
- Member of team award for the Chronic for the CDC/ATSDR 2015 Honor Awards under the Excellence in Public Health Protection category for the Built Environment Assessment Tool Leadership Team

**12/2014 – 9/2016 2014-2015 Ebola Response: After Action Evaluation Team, Centers for Disease Control and Prevention, Atlanta, Georgia  
Team Lead (7/2015 – 9/2016) | Deputy Team Lead (3/2015 – 7/2015) | Team member (12/2014 – 3/2015) | GS-14, Behavioral Scientist**

- Coordinated activities and personal associated with the Ebola Response Evaluation Team, including one FTE, five temporary employees, and more than 40 short-term responders (30 to 90 days each). Tasks include workforce development (skills and competence development), process improvement, conflict resolution, and team coordination
- Supported and briefed the Ebola Response Incident Manager, OPHPR/Division of Emergency Operations, CDC Office of the Director and others to ensure the safety and well-being of CDC FTE Ebola responders
- Coordinated development and clearance of the Ebola Response After Action Report and Improvement Plan
- Coordinated and facilitated more than 20 hotwashes and provide oversight to countless small group discussions and key informant interviews
- Prepared reports, briefs, slides, and other materials as required
- Advised Division of Emergency Operations on staffing and execution matters
- Led development of evaluation of volunteer response experience
- Led development and implementation of assessment of predeployment briefing experience

- Organized, summarized, and provided reports from data obtained through deployment debriefing focus groups
- Developed innovative methods to improve effectiveness and efficiency of team activities and data collection
- Actively supported organizational policies and practices designed to enhance diversity in the organization
- Responded to special requests and provided customer service to internal and/or external customers
- Lead of team awarded for the OPHPR Honor's Award for Excellence in Program or Policy Evaluation for impacts on improving CDC's response capabilities during the Ebola outbreak response using robust evaluation processes.
- Individual Honor Award Certificate by NCEZID for outstanding support and leadership in CDC's response to the Ebola epidemic in West Africa, 2014-2015
- Member of team awarded for OPHPR Honors Award to the *Division of Emergency Operations for Excellence in Administration* during CDC's response to the Ebola epidemic in West Africa.

**12/2004 – 5/2010 The Guide to Community Preventive Services, Centers for Disease Control and Prevention, Atlanta, Georgia**

**Coordinating Scientist (10/2006 – 5/2010) | ORISE Fellow/Contractor Amer Technology (12/2004 – 10/2006) | GS-14, Behavioral Scientist**

- Oversaw and coordinated systematic review of worksite health promotion, health marketing/health communications and youth development research
  - Recruit and coordinate team of experts
  - Recruit and coordinate teams of experts in topic-specific areas such as physical activity and the assessment of health risks
  - Direct master's level fellows in the conduct of systematic reviews
  - Abstract and analyze data resulting from systematic review process
  - Summarize results of systematic review process to create draft recommendations for consideration by a non-federal task force
  - Disseminate results in verbal and written format
- Team lead for web site development ([www.thecommunityguide.org](http://www.thecommunityguide.org))
- Co-coordinator of protocol manual
- Coordinated recruitment, training and mentorship of research fellows
- Participated in CDC work teams, particularly those related to worksite health promotion
- Manuscript preparation, report writing, creation of presentations for internal and external partners and agency leads
- Used consensus management principals
- Developed collaborative relationships and leverage expertise and contacts
- Mentored junior team members and ORISE fellows
- Used innovative and standard techniques to improve performance and maintain efficient operations
- Prepared and justified the budget for the program area.
- Presented project updates to project officer and internal advisory groups
- Guest Editor for worksite health promotion supplement for the American Journal of Preventive Medicine, February 2010
- Division Director's Tapped for Excellence Award, 2008

**8/2000 – 11/2004 ORC Macro, Atlanta, Georgia**

**Technical Director (1/2003 – 11/2004) | Senior Scientist (8/2000 – 1/2003)**

- Oversaw and coordinated
  - Technical assistance and training activities for Federally-funded cross-site evaluation projects of children's mental health service programs
  - Team of up to 14 'liaisons' to evaluation teams located in 49 states including 8 tribal communities
  - Implementation, evaluation, and budgeting for evidence-based treatment study conducted in two community-based settings

- Coordination of subcontractor and research consultation for family-member-driven research project of caregiver involvement in children's mental health services
- Supervised doctoral and master's level research scientists who work both on-site and in other states. Tasks include workforce development (skills and competence development), process improvement, conflict resolution, and team coordination
- Developed survey research tools and management of data collection activities for a longitudinal study; and conducting statistical analysis
- Coordinated and participated in production of and editing of annual reports to Congress, research and technical proposals, presentations and publications
- Used complex methods to analyze data, such as multivariate methods
- Used consensus management principals
- Actively support organizational policies and practices designed to enhance diversity in the organization
- Made decisions based on an analysis of budgets to identify problems and advised management on possible solutions.
- Developed collaborative relationships and leveraged expertise and contacts
- Mentored junior team members
- Project Manager of the Year, 2003
- Rookie of the Year, 2000-2001

**2/1997–7/2000 Behavioral Sciences and Health Education, Rollins School of Public Health, Emory University, Atlanta, Georgia**  
**Project Director and Senior Faculty Associate**

- Directed implementation of substance use prevention project based in Atlanta Public housing
  - Hired, trained, and managed a research and service staff of 20 to 45 persons for six community-based drug-use prevention programs for youth. Tasks include workforce development (skills and competence development), process improvement, conflict resolution, and team coordination
  - Actively support organizational policies and practices designed to enhance diversity in the organization
  - Developed and implemented workshops on life skills, substance use, Afrocentric themes, and training for parents
  - Developed survey research tools and managed the data collection process for a longitudinal study; conducting statistical analysis and writing all program and research-related reports
  - Used complex methods to analyze data, such as multivariate methods and nested designs.
  - Collaborated with city agencies, such as the Atlanta Housing Authority; and
  - Participated in a federally-funded, national cross-site evaluation of substance-use prevention programs
  - Made decisions based on an analysis of budgets to identify problems and advise management on possible solutions.
- Taught a course on thesis protocol, directed student theses, and served on the curriculum committee

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**P R O F E S S I O N A L   A N D   T E C H N I C A L   S K I L L S**

- **Personnel Recruitment, Training, Supervision and Mentorship**
- **Federal contract solicitation and management**
- **Project Management**
- **Research and Evaluation Methods**
- **Evaluation Technical Assistance and Training Coordination**
- **Technical Assistance and Training**
- **Data Collection and Management, Analysis and Dissemination**
- **Systematic Reviews**

- **Workshop and Course Development, Teaching, Presentations**
- **Peer Reviewer**
- **Topical Knowledge** – public health emergency preparedness and response research and evaluation, logic modeling, chronic disease prevention, children’s mental health, child and adolescent development, family functioning, cultural competence, adolescent substance use, children’s mental health services, poverty and economic hardship, racial and ethnic identity, worksite health promotion, the assessment of health risks, community health, journey mapping, and implementation and evaluation of policy, system and environmental improvements to promote multiple aspects of public health

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#### E D U C A T I O N

- 1989-1995**      **University of Michigan, Ann Arbor, Michigan**  
 Doctor of Philosophy, Developmental Psychology
- 1986-1988**      **Howard University, Washington, DC**  
 Bachelor’s of Science, Department of Psychology
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Supplement: The Communities Putting Prevention to Work Program: Implementing Local Community-based Strategies to Make Healthy Living Easier. *Preventive Medicine*, Volume 67, Supplement 1, Pages S1-S62 (October 2014). Edited by Robin Soler, Kathleen Whitten and Phyllis Ottley.

Supplement: What Works in Worksite Health Promotion: Systematic Review Findings and Recommendations from the Task Force on Community Preventive Services, *American Journal of Preventive Medicine*, Volume 38, Issue 2 , Supplement, S223-S302 (February 2010). Edited by Robin E. Soler, Nicolaas P. Pronk, Ron Z. Goetzel, Rosa Norman, Tony Pearson-Clarke